

Annex 1: Q&A on the digitalisation timeline

Inter-Institutional Agreements (IIAs)

What options do I have when setting up a new IIA before the end of 2022?

It is strongly encouraged that new IIAs should be concluded via the EWP network. If not possible, email exchanges or paper agreements can still be used to secure mobility spots.

What options do I have to set up a new IIA after the end of 2022?

After 31st December 2022, all systems are expected to be fit for purpose. This means your HEI is expected to be connected to the EWP (via inhouse system, third-party software or using the Erasmus Dashboard), and able to exchange IIAs and LAs via the EWP Network. All new bilateral IIAs and LAs are expected to be concluded via the Erasmus Without Paper Network.

What if an existing IIA needs to be renewed after the end of 2022?

Same as above - from that point onwards your HEI and all your partners are expected to be able to connect to the EWP network (via inhouse system, third-party software or using the Erasmus Dashboard) and ready to exchange data on IIAs and LAs.

Is there a deadline to convert IIA established before the end of 2022 into EWP-compatible IIAs?

Not for the moment - the target will be agreed upon through the ESCI governance bodies.

Learning Agreements (LAs)

What options do I have when setting up a new LA before the end of 2022?

It is strongly encouraged that new LAs should be concluded digitally via EWP. If not possible, paper agreements can still be used to secure mobility spots. For mobilities starting as of 1 January 2023, LAs can still be exchanged on paper if partners are not ready to exchange them in a digital manner.

What options do I have to set up a new LA after the end of 2022?

For mobilities in the academic year 2022-2023 that start as of 1 January 2023, there are two different scenarios:

- Paper-based LA signed by three parties before 1 January 2023 remains valid. Also latter versions of the LA that need to be signed, can be processed on paper and are not needed not be digitized afterwards.
- LAs to be signed as of 1 January 2023: digital version is expected to be the only option if both partners can exchange digitally via the EWP Network.

Do LAs for the academic year 2022/2023 that were not concluded via EWP need to be converted into EWP-compatible formats?

No. Non-digital LAs for the second half of the 2022/2023 academic year are valid if they were initiated before 1 January 2023. Possible changes during the mobility (tables A2/B2)

are to be made in the same format as the original LA (cf. next question). As of 1 January 2023, all new LAs need to be created via EWP.

Do we need to convert LAs signed on paper before 1 January 2023 into a digital format when a new version of that LA needs to be signed in 2023?

No. If the first version of the LA was signed by three parties before 1 January 2023, you can continue using the paper version.

Transcripts of Records (ToRs) and applications/nominations processes

What is the timeline for digitalisation of Transcripts of Records and applications/nominations processes?

There is currently no obligation to digitalise further processes such as issuing ToRs or digitally exchanging nominations. However, there is work ongoing on preparing the ground for these processes to go digital and we encourage HEI to be prepared for digitising those important processes based on the EWP APIs. The progress will be discussed within the ESCI governance bodies before any eventual targets are agreed on.